

Timeline 2020 – 2021

SCITT Exam Board Thursday 8 th July	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Assignments (University of Winchester) TRAINEE	<ul style="list-style-type: none"> Thursday 10th September Induction 9am – 12noon Friday 25th September Assignment 1 input 1 W/b 12th October day tbc Assignment 1 input 2 Monday 26th October Submission of assignment 1 	<ul style="list-style-type: none"> Friday 13th November Assignment 2 Input 1 	<ul style="list-style-type: none"> W/b 18th January day tbc Assignment 2 Input 2 Monday 15th February Submission of assignment 2 	<ul style="list-style-type: none"> W/b 22nd February day tbc Assignment 3 Input 1 W/b 8th March day tbc Assignment 3 Input 2 		<ul style="list-style-type: none"> Monday 7th June Assignment 3 presentations
Subject knowledge development TRAINEE	<ul style="list-style-type: none"> Friday 25th September Submission of subject audit scores and targets 		<ul style="list-style-type: none"> Friday 26th February Submission of subject target interim review 			<ul style="list-style-type: none"> Friday 11th June Submission of progress scores and NQT target development
Formal lesson observations CTM	<ul style="list-style-type: none"> A minimum of one formal lesson observation per week (and the following weeks timetable) handed in by 4pm every Friday 	<ul style="list-style-type: none"> A minimum of one formal lesson observation per week (and the following weeks timetable) handed in by 4pm every Friday 	<ul style="list-style-type: none"> A minimum of one formal lesson observation per week (and the following weeks timetable) handed in by 4pm every Friday 	<ul style="list-style-type: none"> A minimum of one formal lesson observation per week (and the following weeks timetable) handed in by 4pm every Friday 	<ul style="list-style-type: none"> A minimum of one formal lesson observation per week (and the following weeks timetable) handed in by 4pm every Friday 	<ul style="list-style-type: none"> A minimum of one formal lesson observation per week (and the following weeks timetable) handed in by 4pm every Friday
Professional mentor observations PM	<ul style="list-style-type: none"> A minimum of one formal observation 	<ul style="list-style-type: none"> A minimum of one formal observation 	<ul style="list-style-type: none"> A minimum of one formal observation 	<ul style="list-style-type: none"> A minimum of one formal observation 	<ul style="list-style-type: none"> A minimum of one formal observation 	<ul style="list-style-type: none"> A minimum of one formal observation
Target Setting Mentor Meetings CTM	<ul style="list-style-type: none"> Fortnightly meeting and Friday 4pm electronic submission in line with the target setting and mentor meeting document dates and key themes. 	<ul style="list-style-type: none"> Fortnightly meeting and Friday 4pm electronic submission in line with the target setting and mentor meeting document dates and key themes. 	<ul style="list-style-type: none"> Fortnightly meeting and Friday 4pm electronic submission in line with the target setting and mentor meeting document dates and key themes. 	<ul style="list-style-type: none"> Fortnightly meeting and Friday 4pm electronic submission in line with the target setting and mentor meeting document dates and key themes. 	<ul style="list-style-type: none"> Fortnightly meeting and Friday 4pm electronic submission in line with the target setting and mentor meeting document dates and key themes. 	<ul style="list-style-type: none"> Fortnightly meeting and Friday 4pm electronic submission in line with the target setting and mentor meeting document dates and key themes.

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Evidence focus weeks TRAINEE	<ul style="list-style-type: none"> W/b 12th October electronic submission to SCITT by Friday 23rd October 	<ul style="list-style-type: none"> W/b 7th December electronic submission to SCITT by Friday 18th December 	<ul style="list-style-type: none"> W/b 1st February electronic submission to SCITT by Friday 12th February 	<ul style="list-style-type: none"> W/b 22nd March electronic submission to SCITT by Thursday 1st April 	<ul style="list-style-type: none"> W/b 3rd May electronic submission to SCITT by Friday 14th May 	<ul style="list-style-type: none"> W/b 7th June electronic submission to SCITT by Friday 18th June
Teachers' Standards Tracking Profile CTM & PM		<ul style="list-style-type: none"> Friday 18th December electronic submission to SCITT 	<ul style="list-style-type: none"> Friday 12th February electronic submission to SCITT (progress milestones only) 	<ul style="list-style-type: none"> Thursday 1st April electronic submission to SCITT 		<ul style="list-style-type: none"> Friday 18th June electronic submission to SCITT
Professional Learning Conversations (Assessment Committee) TRAINEE			<ul style="list-style-type: none"> W/b 4th January 		<ul style="list-style-type: none"> W/b 19th April 	<ul style="list-style-type: none"> W/b 21st June
Quality Assurance Visits (QA Committee) TRAINEE, CTM & PM	<ul style="list-style-type: none"> QA1 visit w/b 21st & 28th September QA1 documents to SCITT by Friday 2nd October 	<ul style="list-style-type: none"> QA2 visit w/b 9th, 16th & 23rd November QA documents to SCITT by Friday 27th November 	<ul style="list-style-type: none"> QA3 visit w/b 11th & 18th January QA3 documents to SCITT by Friday 22nd January 		<ul style="list-style-type: none"> QA4 visit w/b 26th April & 3rd May QA documents to SCITT by Friday 7th May 	
Placement transition visits TRAINEE & CTMs		<ul style="list-style-type: none"> Joint CTM observation, learning conversation and meeting at main placement completed by Friday 11th December 	<ul style="list-style-type: none"> Joint CTM observation, learning conversation and meeting at second placement completed by Friday 12th February 			

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Class teacher mentor meetings	<ul style="list-style-type: none"> Monday 14th or Tuesday 15th September 2.00pm – 4.00pm CTM meeting 1 	<ul style="list-style-type: none"> Tuesday 8th December 9.00am – 11.00am or 2.00pm – 4.00pm or Thursday 10th December 9.00am – 11.00am CTM meeting 2 		<ul style="list-style-type: none"> Friday 26th February 9.00am – 11.00am or 2.00pm – 4.00pm CTM meeting 3 	<ul style="list-style-type: none"> Tuesday 4th May or Thursday 6th May 2.00pm – 4.00pm CTM meeting 4 	
Class teacher mentor training	<ul style="list-style-type: none"> Monday 5th October 9.00am – 4.00pm Level 1 NASBTT effective coaching and mentoring certification 	<ul style="list-style-type: none"> Tuesday 17th November 9.00am – 4.00pm Level 2 NASBTT effective coaching and mentoring certification 				
Professional mentor meetings	<ul style="list-style-type: none"> Tuesday 22nd September 1.00pm – 3.00pm 			<ul style="list-style-type: none"> Friday 12th March 9.00am – 11.00am 		
SCITT facilitator meeting	<ul style="list-style-type: none"> Wednesday 22nd September 4.00pm – 5.30pm 					
QA Committee	<ul style="list-style-type: none"> Thursday 10th September 3.30pm – 5.00pm 		<ul style="list-style-type: none"> Wednesday 6th January 3.30pm – 5.00pm 		<ul style="list-style-type: none"> Wednesday 21st April 3.30pm – 5.00pm 	
Programme Development Committee			<ul style="list-style-type: none"> Thursday 28th January 3.30pm – 5.00pm 		<ul style="list-style-type: none"> Monday 26th April 3.30pm – 5.00pm 	
Assessment Committee	<ul style="list-style-type: none"> Thursday 3rd December 3.30pm – 5.00pm 					<ul style="list-style-type: none"> Wednesday 16th June 3.30pm – 5.00pm
SCITT Strategic Board	<ul style="list-style-type: none"> Thursday 8th October 2.00pm – 4.00pm 			<ul style="list-style-type: none"> Tuesday 2nd March 9.00am – 11.00am 		<ul style="list-style-type: none"> Tuesday 13th July 9.00am – 11.00am